



APPLICATION FOR TENT/CANOPY PERMIT

CITY OF OLDSMAR- PLANNING & REDEVELOPMENT
100 STATE STEET WEST, OLDSMAR, FL 34677-3655
PHONE: (813) 749-1124 FAX: (813) 855-2730

PERMIT NO. _____

PERMIT FEES DUE: \$ _____

RECEIPT NO: _____

DATE: _____

Review Fee _____ Receipt No. _____ Total Amount Rec'd _____ Credit Card Authorization _____

6th EDITION (2017) FLORIDA BUILDING CODE APPLIES

Inspections called in before 3:30PM will be performed the following business day.
Automated inspection line 813-749-1171

Property Owner's Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contractor's Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Fax: _____ E-Mail: _____

Contractor's State Certification of Registration No. _____ Certificate of Competency No. _____

Job Description: _____

Job Address: _____ Valuation: _____

Legal: Sec. _____ Township 28, Range 16, Subdivision _____ Blk. _____ Lot _____

Bonding Company _____ Address _____ City _____ State _____

Applicants' certification for installation of a tent

1. I certify that the tent is made of flame resistant fabric and a Certificate of Flame Retardance is provided and the Certificate matches the label on the tent in accordance with NFPA 1-25.2.3.1, 101-11.11.2.1 and 101-11.11.2.2.
2. I certify the tent stakes provide a minimum of 10' distance o.c. in accordance with NFPA 1-25.2.5.3; 25.1.6.4 and 101-11.11.3.1.
3. I certify a layout of the use of the tent has been provided with this application in accordance with NFPA 1-3.2.2.
4. I certify a minimum of two (2) approved 2A:10BC fire extinguishers will be provided at opposite ends/sides of the tent. Portable fire extinguishers will be provided as applicable with the hazard in accordance with NFPA 1-25.2.5, 1-3.2.2, and 101-11.11.5. (Size of tent may require additional fire extinguishers).
5. I certify **NO** generators or flammable products (gasoline, oil, etc.) shall be stored/kept under the tent. Any portable generator shall be a minimum of 5' from the tent and protected in accordance with NFPA 1-25.1.12.1 and 101-11.11.4.1.
6. I certify all electric shall comply with NFPA 70.
7. I certify the ground enclosed by the tent and an additional 10' around the perimeter will be cleared of all combustibile and flammable materials or vegetation prior to erection of the tent in accordance with NFPA 1-25.1.5.2 and 101-11.11.4.1.
8. I certify **NO SMOKING** signs will be provided and visible from all areas of the tent in accordance with NFPA 1-25.2.4.2 and 101-11.11.4.2.
9. I certify **EXIT** signs will be provided and visible from all areas of the tent and a 44" clear path to each exit, so as to permit unobstructed egress from any location within the tent (based on the size of the tent) at the fire departments direction in accordance with NFPA 1-3.2.2. If the tent is open to the public after sunset, EXIT signs will be illuminated and the tent will have emergency lighting.

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction.

I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING WORK, SIGNS, HEATERS, AIR CONDITIONERS, ETC.

OWNER'S AFFIDAVIT: I certify that all of the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

OWNER'S ELECTRONIC SUBMISSION OF STATEMENT: Under penalty of perjury, I declare that all the information contained in this tent permit application is true and correct.

Building Permit Applications shall be submitted on paper and PDF format/ CD, for review and contain all the items listed. For tents, copies of a plot plan and base diagram plus tie down diagram with manufacturers name and model number must accompany application. In addition, plumbing, electrical, mechanical and environmental plans shall be submitted to secure these permits, when applicable. The tent permit fee is based on a \$40.00 fee, plus additional fees for electrical, plumbing and mechanical if applicable.

Application is valid for 180 days.

Permit expires after 6 months. Permit fee is non-refundable.

Contractors must maintain, State License, PCCLB License, General Liability and Workman's Compensation Insurance.

Print Name _____

Signature _____

Owner / Authorized Agent / Contractor (circle one)

APPLICATION APPROVED BY: _____
PERMIT OFFICER DATE

Canopy / Tent Permit Application Checklist

Tent Permit Application

- Need to state the date(s) the canopy is being put up and taken down

Electrical Permit Application (if applicable)

Plans to be submitted (2 sets each):

- Drawings showing tie-downs and wind load for canopy
- Plan showing means of egress for tent, exit signs and lighting
- Site plan showing location of tent(s)

Additional documents to be submitted:

- A certified copy of the Recorded Notice of Commencement is required if contract is greater than \$2,500 (required if canopy is permanent)
- Copy of contract
- Copy of Temporary Use Permit approval (a separate Temporary Use Permit must be obtained; issued by Department of Planning and Redevelopment)
- Fire Retardant Certificate
- Plans and specifications must also be submitted as a PDF file if document size exceeds 11 inches by 17 inches in size

Contractor/subcontractor must be currently registered in the City of Oldsmar.

Inspections Required

- Final building
- Final electric (if installed)
- Final fire

ASSEMBLY OCCUPANCY USE

LARGE TENTS*

Items 1 thru 8 **SHALL BE** addressed prior to fire department approval to issuing this temporary issue permit, Item 9 **SHALL BE** completed prior to tent use:

1. The tent shall be of flame resistant fabric and a Certificate of Flame Retardance for the tent shall be provided, it shall match the label on the tent in accordance NFPA 1-25.2.2.2, NFPA 101- 11.11, 11.11.2.1 and NFPA 101-10.3.1.
2. The tent stakes must provide a minimum of 10 Ft. between stakes in accordance with NFPA 1-25.1.6.3 and 25.1.6.4.
3. Four (4) approved 2A:10BC Fire Extinguishers shall be provided. Portable fire extinguishers shall be provided in accordance with the hazard in accordance with NFPA 1-25.2.5 and NFPA 101- 11.11.5.
4. All electric shall comply with NFPA 1-25.1.9.1 and NFPA 70.
5. Illuminated "EXIT" sign(s) shall be provided for any assembly occupancy use tent during non-daylight hours.
6. Emergency lighting shall be provided for any assembly occupancy use tent during non-daylight hours.
7. "NO SMOKING" signs shall be provided and visible from all sides of the tent NFPA 1-25.2.4.2.
8. A layout of the use under the tent shall be provided.
9. The contractor shall call for an inspection of tent installation prior to the temporary use commencing in accordance with

When the above information is provided, we will review it and advise on approval.

NOTE: 10' X 10' pop up type, tents are exempt from items 1, 2, 3, 5, 6, 7, 8 and 9. **NO COOKING SHALL BE PERMITTED UNDER THIS TYPE TENT.**

* Includes all tents larger than 10' X 10' and/or POP-UP Type.