

**City of Oldsmar**  
**Building Division**  
100 State Street West, Oldsmar, FL 34677  
Phone: (813) 749-1100 Fax: (813) 855-2730  
Email: PlanReDev@myoldsmar.com

**APPLICATION FOR REGISTRATION OF CONTRACTOR**  
**CERTIFICATION**

Date/ Type of Certification: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Location: \_\_\_\_\_

Mailing Address (if different than business location): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Qualifying Agents Name**

**Qualifying Agents Home Address**

\_\_\_\_\_  
\_\_\_\_\_

**Printed Owners Name – if different from Qualifier**

**Business Owners Address**

**Business Owners Home Phone**

**No. of Employees:** \_\_\_\_\_

**Qualifying Agents Signature**

**RETURN THIS APPLICATION WITH COPIES OF THE FOLLOWING DOCUMENTS:**

- Pinellas County Certificate of Competency or State License (must have signature of qualifier)
- If you are Pinellas County certified, you may also be required to have a State of Florida Registration
- Insurance Certificate addressed to the City of Oldsmar, License Section (\$300,000/\$500,000 each occurrence)
- Workers Compensation Insurance or State-approved Exemption Certificate
- Current Business Tax Receipt for business location (if applicable)
- Certificate of Competency, Business Tax Receipt, and Insurance Certificate must have same business name

# *Items Needed to Register for Pulling Permits*

**Attention Contractors** The items needed to register for pulling permits includes:

- Certificate of general liability, with the City of Oldsmar listed as certificate holder
- Copy of business tax receipt, if applicable
- **Optional:** Letter of authorization if anyone other than the qualifier will pull the permit
- PCCLB identification
- State license
- Workman's Compensation Certificate

There is no charge for registration. The city **does not** issue registration cards. We only ask that you keep us updated on any changes to the above information.

**Please Note:** This is for subcontractors as well as general contractors.