

Public Works review checklist for Private Residential buildings – one and two family:

- Original lot/property surveys prepared within the last 12 months of the permit application, signed and sealed by a land surveyor licensed/registered in the State of Florida;
- Plot plans of the surveyed lot/site depicting the structure(s) drawn to scale, make sure any easements are on the plot plan
- Location and dimension of driveway(s) and walkway(s) – Code requires 16-ft, the intent is for two cars to park next to each other
- Material of driveway(s) and walkway(s) – concrete, asphalt, brick
- Culvert under driveway dimensions, elevations – minimum standard 18” RCP
- Location of water and sewer lines in the ROW that will be tapped. If existing connections exist from prior establishment, the location of the meter and clean-out
- Sanitary sewer clean-out installed at the property line – if a clean-out is in a driveway it shall be traffic rated
- Location of lateral connection to the structure(s) – prefer to not have them under driveway(s)
- Location of water service connection to the structure(s) – prefer to not have them under driveway(s)
- Location of the nearest fire hydrant to the lot/site (this can be a directional note)
- Proposed lot grading plan – all stormwater directed towards street or approved drainage easement/area, not onto neighboring lots
- Base floor elevation and lowest floor elevation – for homes in the Special Flood Hazard area stem walls are required



APPLICATION FOR BUILDING PERMIT

CITY OF OLDSMAR- PLANNING & REDEVELOPMENT
100 STATE STEET WEST, OLDSMAR, FL 34677-3655
PHONE: (813) 749-1124 FAX: (813) 855-2730

PERMIT NO. _____

PERMIT FEES DUE: \$ _____

RECEIPT NO: _____

DATE: _____

Review Fee _____ Receipt No. _____ Total Amount Rec'd _____ Credit Card Authorization _____

FLORIDA BUILDING AND ACCESSIBILITY CODE, 6th EDITION (2017) APPLIES

Inspections called in before 3:30 PM will be performed the following business day.

Automated inspection line 813-749-1171

Property Owner's Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contractor's Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Fax: _____ E-mail: _____

Contractor's State Registration No. _____ PCCLB No. _____

Job Address: _____

Job Description: _____

Area of improvement: _____ sq. ft. Valuation: _____

Legal: Sec. ____ Township ____, Range ____, Subdivision _____ Blk. _____ Lot _____ 1st Floor Elev _____

Bonding Company _____ Address _____ City _____ State _____

Architect/Engineer's Name _____ Address _____ City _____ State _____

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

AN ELECTRONIC VERSION OF ALL DOCUMENTS BEING SUBMITTED SHALL BE PROVIDED WITH THE PACKET ON A CD IN .PDF FORMAT IF PLANS ARE LARGER THAN 11 X 17

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction.

I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNANCES, BOILERS, HEATERS, TANKS, AIR CONDITIONERS, KITCHEN HOODS, FIRE SPRINKLERS, ALARM SYSTEM, AND SHEDS, ETC.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

OWNER'S ELECTRONIC SUBMISSION OF STATEMENT: Under penalty of perjury, I declare that all of the information contained in this building permit application is true and correct.

Building Permit Applications shall be submitted on paper and PDF format / CD, for review and contain all the items listed in the Residential or Commercial Application Packet. For manufactured homes, copies of plot plan, pier and base diagram plus tie down diagram with manufacturers name and model number must accompany application. In addition, plumbing, electrical, mechanical and environmental plans shall be submitted to secure these permits, when applicable. The construction permit fee is based on a \$40.00 fee, plus additional fees according to value per thousand of valuation or fraction thereof. A form board tie-in survey shall be required at the slab inspection.

Application is valid for 180 days.

Permit is extended for 6 months after each successful inspection. Permit expires after 1 year. Permit fee is non-refundable.

Contractors must maintain, State License, PCCLB License, General Liability and Workman's Compensation Insurance.

Print Name _____

Signature _____
Owner / Authorized Agent / Contractor (circle one)

APPLICATION APPROVED BY: _____
PERMIT OFFICER DATE



ATTENTION

Building Owners and Contractors

Because of serious health risks associated with asbestos exposure, the Pinellas County Air Quality Division, the State of Florida Department of Environmental Protection (FDEP), the U.S. Environmental Protection Agency (EPA), the U.S. Department of Labor (OSHA), and the Florida Department of Business and Professional Regulation (DBPR) have established regulations, which apply to building renovation, and demolition activities.

Renovation*: *disturbing building materials – interior, exterior, roofing*

- A written asbestos survey must be performed prior to interior and exterior renovation activities.
- A licensed asbestos consultant must perform the asbestos survey.
- A completed "Pinellas County Notification Form for Renovation Project" must be delivered to Pinellas County Air Quality Division **ten (10) working days prior** to the start of renovation activities; along with a copy of the written renovation asbestos survey (applicable fees apply).
- The asbestos survey report must be available on-site during any renovation activity (see Pinellas County Code).
- Prior to commencement of any renovation activity, all Asbestos-Containing Materials (ACM) that would be disturbed during the course of the renovation must be removed by a licensed asbestos contractor.

Demolition*: *removing load bearing structures - full demolition and selective demolition*

- A written asbestos survey for the purposes of the demolition must be performed in accordance with Pinellas County Code prior to demolition activities.
- A licensed asbestos consultant must perform the asbestos survey.
- A completed "Pinellas County Notification Form for Demolition Project" must be delivered to Pinellas County Air Quality Division **ten (10) working days prior** to the start of demolition activities; along with a copy of the written demolition asbestos survey (applicable fees apply).
- **All** Regulated Asbestos-Containing Materials (RACM) must be removed, by a licensed asbestos contractor, prior to commencement of any demolition activity.
- Demolition in Pinellas County may only be performed by a State of Florida/Pinellas County certified/licensed general contractor or a contractor with a specialty license for demolition from the Pinellas County Construction Licensing Board.

* **Exemptions:** Under certain conditions, a single-family residential home, or an apartment building with four (4) dwellings or less, may be exempt from specific asbestos requirements such as notification or licensure. *Contact the Pinellas County Air Quality Division at 727-464-4422 to determine if your project or structure meets these exemptions.*

Please Fill-In the Information Below

The Pinellas County Air Quality Division (727-464-4422) regulates ACM, projects and structures. More information, notification forms & fee schedules are on their website <http://www.pinellascounty.org/environment/airquality/default.htm>

Attention Bldg. Dept. - Please return this sheet to the Pinellas Co. Air Quality Division via fax (727-453-3548) or mail.

Check the Appropriate Box: Renovation Activity Demolition

Bldg. Dept. Permit No. _____ County/City: _____

Building Name: _____ City: _____

Building Street Address: _____

Building Owner's Name: _____ Phone # _____

Permit Applicant/Contractor Name: _____ Phone # _____

Asbestos Survey Performed By: _____

I, *(print name)* _____ understand the requirements stated above, and I further understand that there may be additional requirements within these rules, which may apply to me. I understand that any violations of these requirements can result in monetary penalties, license forfeiture, or suspension, and criminal prosecution to the owner/operator.

Signature: _____

Date: _____

What is the purpose of asbestos regulations?

To protect public health by minimizing release of asbestos fibers during demolition and renovation activities.

What is the difference between demolishing a facility and renovating it?

U.S. EPA regulations for asbestos, found in 40 CFR Part 61, Subpart M, state that you "demolish" a facility when you remove or wreck any "load-supporting structural member" of that facility, or perform any related operations. Demolition includes burning a facility. You "renovate" a facility when you alter any part of that facility in any other manner. This includes, but is not limited to, salvage/component removal, disaster response, and building maintenance.

Which asbestos regulations apply to me?

Florida Building Code, 104.1.10 Asbestos Notification Statement, requires building permits to have an asbestos notification statement, which indicates to owners and their contractors the responsibility to comply with the Federal, State and local asbestos regulations.

Pinellas County Code, Chapter 58, sec. 58-149(d), requires a written asbestos survey before demolition of a building, before any building renovations, or before maintenance on insulated equipment or building systems. A copy of the survey report must be available on-site during any renovation activity and must be included with the written notification for demolition operations. All Regulated Asbestos-Containing Materials (RACM) must be removed from a facility prior to commencement of demolition activities.

Florida Code - Regulation Of Professions And Occupations Asbestos Abatement Chapter 469, requires removal and handling, associated with asbestos-containing materials, be performed by a State of Florida, licensed asbestos contractor. Asbestos surveys must be performed by a State of Florida, licensed asbestos consultant. Asbestos abatement workers must be certified in accordance with Florida Department of Business and Professional Regulation (DBPR) requirements. A Florida certified roofing contractor may remove asbestos roofing if all such activities are performed under the direction of an on-site roofing supervisor trained according to requirements specified under 469.12. In addition, all employers who require employees to handle asbestos must comply with the U. S. Department of Labor (OSHA) regulations.

The Construction Industry Asbestos Standard, 29 CFR 1926.1101, The General Industry Asbestos Standard, 29 CFR 1910.1001, and The U.S. Department of Labor, Occupational Safety and Health Administration (OSHA), requires employers to provide information about the hazards of working with asbestos, provide proper respiratory protection, personnel monitoring, medical monitoring, engineering controls, proper training and proper record keeping for all employees that handle materials that may contain asbestos. Demolition of a building with asbestos-containing material (ACM) in place, such as floor tile, falls under the definition of removal of installed ACM. The removal of installed ACM is either Class I or Class II asbestos work, and all applicable requirements of 1926.1101 apply.

Who can I contact for more information about asbestos and asbestos containing materials?

Pinellas County, Air Quality Division
509 East Ave South, Ste. 138
Clearwater, FL 33756
Phone: 464-4422 Fax: 727 -453-3548

Website: <http://www.pinellascounty.org/environment/airquality/default.htm>

Attention Building Dept. - Please return page 1 of this form to the Pinellas County Air Quality Division via fax or mail.

Asbestos Notification Statement

Attention Building and Structure Owners and Contractors

By signing the "Application and Permit for Construction", you certify that you have complied, or will comply with all Federal State and County laws and regulations pertaining to asbestos. You further understand that any violations of these requirements can result in monetary penalties to the building owners, building lessees, and their respective contractors. Additional penalties for failing to comply with asbestos rules may include criminal prosecution under federal law and contractor license forfeiture/suspension under State law.

Asbestos regulations require asbestos to be identified prior to beginning any demolition or renovation activities. A State licensed asbestos consultant must perform the survey. If asbestos is identified in the survey, and it is predicted that asbestos will be disturbed in any way, a State licensed asbestos contractor must remove it first. Additionally, for non-exempt buildings and structures written notification must be mailed or delivered to the Pinellas County Air Quality Division ten working days prior to facility load supporting members either being moved or removed (demolitions) and prior to asbestos removal projects.

Licensing Exemption:

Note: the following exemption exclusively applies to the owner of a single family residence, and not to any contractor or other hired individuals.

You, as the owner and occupier of a single family residence, not for sale or lease, may undertake the moving, removal or disposal of asbestos-containing materials on your own residential building. To qualify for the licensing exemption, (subject to the limitations provide below) an owner must personally appear and sign the building permit application.

State law requires asbestos removal to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own asbestos removal contractor even though you do not have a license. You must supervise the construction yourself. You may move, remove or dispose of asbestos-containing materials on a residential building where you occupy the building and the building is not for sale or lease, or the building is a farm outbuilding on your property. If you sell or lease such building within 1 year after the asbestos abatement is complete, the law will presume that you intended to sell or lease the property at the time the work was done, which is a violation of this exemption. You may not hire an unlicensed person as your contractor. Your work must be done according to all local, state and federal laws and regulations, which apply to asbestos abatement projects. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances.

The statements included on this page are considered part of the City of Oldsmar Building Division Application and Permit for Construction

For additional information about asbestos: <http://www.pinellascounty.org/environment/airquality/default.htm>

Pinellas County, Air Quality
509 East Avenue South, Suite 138
Clearwater, FL 33756



Sub-Contractor Registration List
 City Of Oldsmar - Planning & Redevelopment
 100 State Street West, Oldsmar, FL 34677-3655
 Phone: (813) 749-1124 Fax: (813) 855-2730

THIS FORM MUST BE SUBMITTED PRIOR TO PERMIT BEING ISSUED

Permit Number: _____ Date: _____
 Job Address: _____
 General Contractor/Primary Contractor: _____
 General Contractor PCCLB License: _____ State License: _____
 General Contractor Telephone Number: _____ Cell Phone Number: _____

Trade	Sub-Contractor Information		
Building	Contractor Name:		License #
	Company Name:		Contact #
Electrical **	Contractor Name:		License #
	Company Name:		Contact #
Low Voltage Electrical **	Contractor Name:		License #
	Company Name:		Contact #
Mechanical	Contractor Name:		License #
	Company Name:		Contact #
Plumbing **	Contractor Name:		License #
	Company Name:		Contact #
Roofing	Contractor Name:		License #
	Company Name:		Contact #

Instructions:

1. Must be submitted and signed by the Primary Contractor or authorized agent. (Notarized letter of authorization required for authorized agent)
2. Print clearly on form.
3. For information or questions call (813)749-1124
4. Application may be faxed or emailed to City at 813-855-2730 or planredev@myoldsmar.com

Mechanical Job Total Valuation : _____
 TECO Layout #: _____
 Signature _____
 Date _____
 Print Name _____

** Additional information required on page 2. Please provide a complete breakdown of Electrical & Plumbing Counts for project.

Electrical Counts

NEW RESIDENTIAL (including closets): Room Count _____ x \$15.00 = _____ + \$ 50.00 = _____

NEW COMMERCIAL OR INDUSTRIAL: # per/amp service _____ x \$1.00 = _____ + \$50.00 = _____

RESIDENTIAL ALTERATION OR REMODEL: Fixture/outlet count _____ x \$2.50 = _____ + \$50.00 = _____

COMERICAL ALTERATION OR REMODEL: Fixture/outlet count _____ x \$3.00 = _____ + \$50.00 = _____

LOW VOLTAGE: Fixture/outlet count _____ x \$2.50 = _____ + \$50.00 = _____

COMMERCIAL LOW VOLTAGE: Fixture/outlet count _____ x \$3.00 = _____ + \$50.00 = _____

Electrical Fee Schedule

Base Fee, Residential and Commercial	\$50.00
Residential, New or Addition	Base fee plus \$15.00 per room
Residential, Alteration or Remodel	Base fee plus \$2.50 per fixture or outlet
Residential, Service Upgrade	\$50.00
Commercial, New, Addition or Service Upgrade	Base fee plus \$1.00 per Amp
Commercial, Alteration or Remodel	Base fee plus Amp upgrade plus \$3.00 per fixture or outlet
Swimming Pools	\$50.00
Signs	\$40.00
Temporary Power Pole	\$50.00
Fire Alarm	Permit is based on Total Value of project outlined in Building Permits

Plumbing Counts

INSTALLATION TO BE COMPLETED—PLEASE INDICATE QUANTITY

Lavatories: _____	Water Closet: _____	Sinks: _____
Urinals: _____	Bidet: _____	Bathtubs: _____
Showers: _____	Dishwasher: _____	Disposals: _____
Laundry Tubs: _____	Floor Sinks: _____	Washing Machine: _____
Drinking Fountain: _____	Water Heater: _____	Gas Fixtures: _____
Lift Station: _____	Floor Drains: _____	Water Softner: _____
Grease Traps: _____	Hose Bibs: _____	Lawn Irrigation: _____

Total Number of Fixtures to be installed: _____

Plumbing Fee Schedule

Base Fee:	\$50.00
Residential, New or Alteration:	Base fee plus \$5.00 per fixture
Commercial, New or Alteration: (In addition to the traditional plumbing or gas fixtures – water heaters, hose bibs, grease traps and floor drains each count as one fixture)	Base fee plus \$25.00 per fixture
Irrigation Systems:	\$35.00 per each connection to City's Reclaimed Water System
Water Heater or Water Conditioner including solar:	\$75.00
Water Service, Replacement:	\$40.00
Sewer Service Line, Replacement:	\$40.00

Permit Number _____
Parcel ID Number _____

NOTICE OF COMMENCEMENT

State of Florida
County of Pinellas

THIS AREA IS RESERVED FOR CLERK OF THE COURT CERTIFICATION

THE UNDERSIGNED hereby gives notice that improvements will be made to certain real property, and in accordance with Section 713.13 of the Florida Statutes, the following information is provided in this NOTICE OF COMMENCEMENT.

1. Description of property (legal description): _____

a) Street (job) Address: _____

2. General description of improvements: _____

3. Owner Information or Lessee information if the Lessee contracted for the improvement:

a) Name and address: _____

b) Name and address of fee simple titleholder (if different than Owner listed above) _____

c) Interest in property: _____

4. Contractor Information

a) Name and address: _____

b) Telephone No.: _____ Fax No.: (optional) _____

5. Surety (if applicable, a copy of the payment bond is attached)

a) Name and address: _____

b) Telephone No.: _____

c) Amount of Bond: \$ _____

6. Lender

a) Name and address: _____

b) Telephone No.: _____

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13 (1) (a) 7., Florida Statutes:

a) Name and address: _____

b) Telephone No.: _____ Fax No.: (optional) _____

8.a. In addition to himself or herself, Owner designates _____ of _____

to receive a copy of the Lienor's Notice as provided in Section 713.13 (1) (b), Florida Statutes.

b) Phone Number of Person or entity designated by Owner: _____

9. Expiration date of notice of commencement (the expiration date may not be before the completion of construction and final payment to the contractor, but will be 1 year from the date of recording unless a different date is specified): _____, 20

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Under penalty of perjury, I declare that I have read the foregoing notice of commencement and that the facts stated therein are true to the best of my knowledge and belief.

(Signature of Owner or Lessee, or Owner's or Lessee's (Authorized Officer/Director/Partner/Manager)

(Print Name and Provide Signatory's Title/Office)

The foregoing instrument was acknowledged before me this _____ day of _____, 20

by _____ as _____ (type of authority, e.g. officer, trustee, attorney in fact)

for _____, as _____

(Name of Person)

(type of authority, e.g. officer, trustee, attorney in fact)

for _____ (name of party on behalf of whom instrument was executed).

Personally Known Produced ID

Type of ID _____

Notary Signature _____

Print name _____

NOTARY STAMP

PRODUCT APPROVAL SPECIFICATION SHEET

As required by Florida Statute 553.842 and Florida Administrative Code 9B-72, please provide the information and approval numbers on the building components listed below if they will be utilized on the construction project for which you are applying for a building permit. We recommend you contact your local product supplier should you not know the product approval number for any of the applicable listed products. Statewide approved products are listed online @ www.floridabuilding.org

Category/Subcategory	Manufacturer	Product Description	Approval Number(s)
1. EXTERIOR DOORS			
A. SWINGING			
B. SLIDING			
C. SECTIONAL			
D. ROLL UP			
E. AUTOMATIC			
F. OTHER			
2. WINDOWS			
A. SINGLE HUNG			
B. HORIZONTAL SLIDER			
C. CASEMENT			
D. DOUBLE HUNG			
E. FIXED			
F. AWNING			
G. PASS THROUGH			
H. PROJECTED			
I. MULLION			
J. WIND BREAKER			
K. DUAL ACTION			
L. OTHER			
3. ROOFING PRODUCTS			
A. ASPHALT SHINGLES			
B. UNDERLAYMENTS			
C. ROOFING FASTENERS			
D. NON-STRUCTURAL METAL ROOFING			
E. WOOD SHINGLES/SHAKES			
F. ROOFING TILES			
G. ROOFING INSULATION			
H. WATERPROOFING			
I. BUILT UP ROOFING ROOF SYSTEMS			
J. MODIFIED BITUMEN			
K. SINGLE PLY ROOF SYSTEMS			
L. ROOFING SLATE			
M. CEMENTS-ADHESIVES-COATINGS			
N. LIQUID APPLIED ROOF SYSTEMS			
O. ROOF TILE ADHESIVE			
P. SPRAY APPLIED POLYURETHANE ROOF			
Q. OTHER			

Category/Subcategory	Manufacturer	Product Description	Approval Number (s)
4. PANEL WALL			
A. SIDING			
B. SOFFITS			
C. EIFS			
D. STOREFRONTS			
E. CURTAIN WALLS			
F. WALL LOUVER			
G. GLASS BLOCK			
H. MEMBRANE			
I. GREENHOUSE			
J. OTHER			
5. SHUTTERS			
A. ACCORDION			
B. BAHAMA			
C. STORM PANELS			
D. COLONIAL			
E. ROLL-UP			
F. EQUIPMENT			
G. OTHER			
6. SKYLIGHTS			
A. SKYLIGHT			
B. OTHER			
7. STRUCTURAL COMPONENTS			
A. WOOD CONNECTORS/ANCHORS			
B. TRUSS PLATES			
C. ENGINEERED LUMBER			
D. RAILING			
E. COOLERS-FREEZERS			
F. CONCRETE			
G. MATERIAL			
H. INSULATION FORMS			
I. PLASTICS			
J. DECK-ROOF			
K. WALL			
L. SHEDS			
M. OTHER			
8. NEW EXTERIOR ENVELOPE PRODUCTS			
A.			

The products listed below did not demonstrate product approval at plan review. I understand that at the time of inspection of these products, the following information must be available to the inspector on the jobsite; 1) copy of the product approval, 2) the performance characteristics which the product was tested and certified to comply with, 3) copy of the applicable manufacturers installation requirements. Further, I understand these products may have to be removed if approval cannot be demonstrated during inspection.

APPLICANT SIGNATURE

DATE



CITY OF OLDSMAR
RIGHT OF WAY UTILIZATION AUTHORIZATION

APPLICATION DATE: _____

A CERTIFIED COPY OF
THIS AUTHORIZATION and PROVISION MUST BE AT SITE DURING CONSTRUCTION

Applicant _____
Address _____
Phone _____
Applicant Emergency Phone _____
Emergency/Nighttime Phone _____

Contractor _____
Address _____
Phone _____
License No. _____

LOCATION AND ADDRESS OF WORK:

Nature of Work:

- 1. Electric Cable/Conduit/Pole
2. Fiber Optic Cable
3. Water Main
4. Sanitary Sewer
5. Reclaimed Water
6. Telephone Conduit/Pole
7. Driveway Culvert
8. Television Cable/Pole
9. Storm Sewer
10. Gas Main
11. Driveway Apron
12. Other

Description of Work:

Sunshine State One Call Number: 1-800-432-4770

NOTE: Utilities Division must be notified at 813-749.1226, forty-eight (48) hours prior to excavation for utility line locations.

Starting Date: _____ Completion Date: _____

ALL WORK MUST BEGIN WITHIN THIRTY (30) DAYS OF PERMIT APPLICATION DATE!

Signature of Applicant or Authorized Agent

Date

FOR OFFICE USE ONLY -- DO NOT WRITE BELOW THIS LINE

Culvert Required Yes No Size: Length: Material:
Headwall: Yes No
Mitered End Sections: Yes No

Special Conditions:

Approved by

Date Approved



**CITY OF OLDSMAR
RIGHT-OF-WAY UTILIZATION AUTHORIZATION PROVISIONS**

THIS AUTHORIZATION, issued this ____ day of _____, 20__, by THE CITY OF OLDSMAR, FLORIDA, a municipal corporation of the State of Florida, whose mailing address is 100 State Street West, Oldsmar, Florida, 34677, and _____, hereinafter called the CONTRACTOR, under the hereinafter terms and conditions set forth:

WITNESSETH:

1. THE CITY OF OLDSMAR is the owner, possessor and user of a public right-of-way and easement recorded in the Public Records of Pinellas County, Florida, giving the CITY OF OLDSMAR the right by appropriate legal means, to restrict any occupancy or utilization of the established right-of-way and easement which would be or could become inconsistent with the safe and efficient operation and maintenance of the CITY OF OLDSMAR'S existing and future facilities located within the public right-of-way and easements;
2. CONTRACTOR now occupies and desires to occupy and utilize a portion of the public right-of-way and easements. CONTRACTOR shall attach hereto the utility plan sheets on which shall be shown the proposed system facilities to be constructed. Compliance with the locations and conditions shown on said plans shall be a requirement for active validity status of the Authorization. Construction of facilities not in compliance with the terms and conditions of the Authorization shall render the Authorization null and void.
3. THE CITY OF OLDSMAR interposes no objection to CONTRACTOR'S utilization of the designated portion of the public right-of-way and easements for so long as CONTRACTOR'S utilization's strictly complies with and conforms to the locations to be shown on maps provided by CONTRACTOR and approved by the CITY OF OLDSMAR.
4. CONTRACTOR shall determine and demonstrate to the CITY OF OLDSMAR that right-of-way and easements are available to install the CONTRACTOR facilities. CONTRACTOR shall obtain a legally sufficient easement or license from the present owner (s) of the fee simple title as required where public right-of-way and easements are insufficient for CONTRACTOR installation. CONTRACTOR shall furnish to the CITY OF OLDSMAR a copy of each such easement or license prior to CONTRACTOR commencing initial activities within the easement.
5. That all of CONTRACTOR operations, activities and equipment used within the public right-of-way and easement shall, at all times, be in strict compliance with applicable provisions of the National Electrical Safety Code (NESC) and the

Occupational Safety and Health Act of 1971 (OSHA). CONTRACTOR is further notified and hereby agrees to so notify any of CONTRACTOR'S employees, agents, contractors, representatives or other persons engaging in CONTRACTOR activities upon said public right-of-way and easements with CONTRACTOR'S knowledge and under CONTRACTOR supervision or control, that extreme caution is necessary around all of the CITY OF OLDSMAR facilities, structures, or related appurtenances, and in the event of any damages or injuries, CONTRACTOR shall immediately report the nature and extent thereof to the CITY OF OLDSMAR.

6. CONTRACTOR shall first obtain property authority, approval and/or authorization from all other appropriate governmental body or public agency having jurisdiction over any such installations at these locations. Contractor shall provide 48 hour advance notice to CITY OF OLDSMAR Public Works Department/Utilities Division at (813) 855-4612 before starting construction. Contractor shall utilize Florida underground utility notification system "Sunshine State One-Call" (1-800-432-4770).

7. CONTRACTOR shall field locate any utility marked by the CITY OF OLDSMAR to verify depth and exact location prior to digging by machine or boring.

8. THE CITY OF OLDSMAR shall not be liable for any damages to CONTRACTOR utilization howsoever resulting from the CITY OF OLDSMAR'S continued use and occupancy of the public right-of-way and easements; the CITY OF OLDSMAR, however, shall not willfully cause undue damage to CONTRACTOR'S utilization.

9. CONTRACTOR shall be responsible for restoration and clean-up of all grass, pavement, walk and driveway areas within the CITY OF OLDSMAR'S public right-of-way and easements. Restoration shall be in accordance with CITY OF OLDSMAR standards and specifications. Fences, gates and security facilities shall be maintained at all times during construction. Open trenches shall not be permitted. Construction under pavements shall be made by jacking and boring.

10. CONTRACTOR shall remove all above ground abandoned equipment and restore areas to original grade and condition as the work progresses.

11. Upon completion of construction operations, CONTRACTOR shall notify the CITY OF OLDSMAR Engineer for inspection of the public right-of-way and easements.

12. CONTRACTOR shall furnish the CITY OF OLDSMAR with a set of as-built drawings within thirty days of final construction.

13. THE CITY OF OLDSMAR does not guarantee that CONTRACTOR utilization will be completely compatible with the safe and efficient operation and maintenance of the CITY OF OLDSMAR'S existing and future facilities in the public right-of-way and easements and any remedial action required to resolve subsequent conflict will be at CONTRACTOR'S sole expense.

14. CONTRACTOR hereby expressly understands, covenants and agrees (a) that nothing contained in this Authorization or contemplated is intended to or shall increase the CITY OF OLDSMAR'S liability for personal injury or death or for any property

damage, (b) that the CITY OF OLDSMAR does not assume any such additional liability, (c) that liability arising out of the utilization and occupancy of the CITY OF OLDSMAR'S public right-of-way and easements by CONTRACTOR and CONTRACTOR employees, agents, contractors, invitees or any representative, is hereby assumed by CONTRACTOR and shall be at the sole and exclusive risk of CONTRACTOR, (d) that CONTRACTOR shall answer and satisfy to the CITY OF OLDSMAR'S satisfaction any and all complaints relative to CONTRACTOR'S utilization of the CITY OF OLDSMAR public right-of-way and easements, (e) that CONTRACTOR shall protect, defend, hold harmless and indemnify the CITY OF OLDSMAR from and against any and all actions, claims, damages, and/or loss, including costs and attorney's fees, occasioned by or growing out of any actual or claimed usage of condition of the CITY OF OLDSMAR'S public right-of-way an easements arising in any manner whatsoever, directly or indirectly, by reason of this Authorization for CONTRACTOR'S utilization thereof, and (f) that CONTRACTOR covenants not to interfere with the CITY OF OLDSMAR'S existing and future facilities in any manner whatsoever and shall fully indemnify the CITY OF OLDSMAR from any and all losses resulting from such interference.

15. All work must be performed in compliance with the CITY OF OLDSMAR'S hours of operation which are as follows: Monday through Friday 7:00 A.M. - 3:00 P.M. excluding Saturday, Sunday and holidays. The above hours shall be strictly adhered to unless an emergency situation arises, or approval in writing has been obtained from the CITY OF OLDSMAR, Technical Services Division.

ACCEPTED AND ACKNOWLEDGED:

CITY OF OLDSMAR, FLORIDA

CONTRACTOR

Signature

Signature

Typed/Printed Name

Typed/Printed Name

Senior Engineering Tech
Title

Title

Date

Date



**APPLICATION FOR
WATER/WASTEWATER SERVICE**
CITY OF OLDSMAR- PLANNING & REDEVELOPMENT
100 STATE STEET WEST, OLDSMAR, FL 34677-3655
PHONE: (813) 749-1100 FAX: (813) 855-2730

PERMIT NO. _____

PERMIT FEES DUE: \$ _____

RECEIPT NO: _____

DATE: _____

Total Amount Rec'd _____ Credit Card Authorization _____

Residential: _____ Commercial: _____ Irrigation: _____ METER SIZE: _____

Legal Description: Sec. _____, Twnshp. 28, Rng. 16, Subdivision _____, Blk. _____, Lot _____

Property Address: _____

Owner or Authorized Representative: _____

Mailing Address: _____ Phone: _____

_____ Email: _____

6th EDITION (2017) FLORIDA PLUMBING CODE APPLIES

IRRIGATION METERS ONLY: Irrigation meters will be placed next to present meter only. Appointment cannot be made for installation. Homeowner will be responsible for installing systems to meter.

If commercial, complete the following:

Name of Firm: _____

Mailing Address: _____ Phone Number: _____

Person Responsible for Bill: _____

Signature: _____

TO BE COMPLETED BY THE CITY

METER SIZE: _____ DATE: _____ WORK ORDER NO: _____ RECEIPT NO: _____

Water Impact Fee: _____ Sewer Impact Fee: _____

Water Connection: _____ Sewer Connections: _____

Meter Installation: _____ Security Deposit: _____

Approved by Utilities Superintendent: _____

Approved by Water Department Supervisor: _____

Meter number: _____ Installed: _____ Square Foot Bldg: _____

This building will be sprinkled: Yes: _____ No: _____

Is there a fire hydrant on this property: Yes: _____ No: _____ Number of ERU's: _____



24-48 HOUR NOTICE IS REQUIRED FROM CONTRACTOR TO PROCESS APPLICATION ONCE ALL FINAL INSPECTIONS HAVE BEEN COMPLETED

**CITY OF OLDSMAR
100 STATE STREET WEST
OLDSMAR, FL 34677
PHONE: 813-749-1100
FAX: 813-855-2730**

**APPLICATION FOR
CERTIFICATE OF OCCUPANCY**

Building Permit No. _____

I, _____ Hereby certify that the following is a complete list of all licensed Sub-Contractors who furnished labor and materials on the construction of:

Building Address: _____

Occupancy Type: _____ Type of Construction: _____

Sprinklered Yes No Design Occupant Load _____ Persons

General Contractor _____ Utilities Contractor _____

Engineer/Surveyor _____ Roofing Contractor _____

Electrical Contractor _____ Mechanical Contractor _____

Plumbing Contractor _____ Fire Protection Contractor _____

THIS LIST MUST BE COMPLETED AND ACCURATE. ALL SUBCONTRACTORS SHALL BE STATE AND COUNTY LICENSED. Final electrical, plumbing, roofing and mechanical inspections must be made and approved. No building shall be occupied or a change made in occupancy or the nature of the use of a building or part of a building until after the Building Official, Technical Services and *Fire Department have signed the application for certificate of occupancy. Said certificate shall not be issued until all required inspections in accordance with Article III of the Land Development Code and the Florida Building Code, 6th EDITION (2017), have been performed and all outstanding fees have been paid.

Signature of Applicant: _____

THIS IS TO CERTIFY THAT THE STRUCTURE LOCATED AT:

LOT _____ BLOCK _____ SUBDIVISION _____

BUILDING PERMIT NO _____ HAS BEEN COMPLETED ACCORDING TO ALL REQUIREMENTS OF THE CITY OF OLDSMAR AND PERMISSION IS HEREBY GRANTED TO OCCUPY SAID STRUCTURE IN COMPLIANCE WITH ALL APPLICABLE CODES.

DATE: _____ BUILDING OFFICIAL: _____

DATE: _____ TECHNICAL SERVICES: _____

DATE: _____ *FIRE OFFICIAL: _____

*REQUIRED FOR COMMERCIAL PROPERTIES ONLY



City of Oldsmar

To provide leadership, innovation, environmental stewardship and excellent services in partnership with the community

Planning & Redevelopment Department ~ 100 State St. West ~ Oldsmar, FL 34677 ~ (813) 749-1100 ~ Fax (813) 855-2730

CERTIFICATE OF OCCUPANCY CHECKLIST

The following items must be completed before a Certificate of Occupancy can be issued:

Site:

1. All landscaping to be installed and completed per plans and City Codes.
2. Accessible (Handicapped) parking signage and other required accessible elements must be completed and/or installed.
3. Property must be graded for positive drainage from building.
4. All construction trailers, building materials, and debris of any kind to be removed from site.
5. Neighboring and surrounding sites and properties are to be cleared of construction materials and/or debris.
6. All construction and development signs are to be removed.
7. All banners and temporary signs are to be removed.
- 8. All city sidewalks that abut the project or were damaged by the construction must be replaced if they are broken or cracked.**

Building:

1. If a special inspector has performed inspections, the Inspection Firm is to submit a signed and sealed code compliance letter certifying the inspections performed.
2. Fire Sprinkler and/or alarm and emergency lighting must be tested and passed by the Fire Marshal.
3. Building address and/or numbers to be installed including suite and the apartment numbers.
4. Screens to be on all openings as required.
5. All rated doors to be installed and labeled, with closers.
6. Soil treatment certification (horizontal and vertical), insulation certification and energy code certification to be provided.
7. The Design Engineer and the fabricator are to provide letters certifying that welds have been approved by the engineer and by the fabricator. Individual welder's certifications are also to be provided.
8. Elevators are required to have a State elevator inspection. Provide copies of the inspection certificate.

Outside Agencies:

1. Provide Health Department release for water and sewer, certifying that the water for the project has pass the necessary bacteriological and pressure tests.
2. A Certificate of Completion is to be furnished by the design engineer, stating that the paving and drainage was installed in accordance with the plans and specifications.
3. Provide a Certificate of Completion from the Project Engineer, certifying the installation of the underground utilities.
4. Provide a copy of the final approval from FDOT for any driveways and work done on State Roads.
5. Provide that temporary water has been paid for and meter returned.

General:

1. Job is completely finished per the reviewed plans and specifications on file. This includes **all final inspections being required and passed** by all contractors and subcontractors, including fire, underground utilities, etc.
2. Engineering, Planning and Building Divisions to recheck and confirm compliance with all relevant ordinances, resolutions, variances, special exceptions, site plan approvals, etc.
3. Required record drawing to be submitted with ample time allowed for review.
4. Final survey is required to show all building dimensions, setback dimensions, elevations of floor, patios and sidewalks, berms and swales, delineation of drainage system and direction of drainage, location of utilities and easements. (provided in .pdf format if larger than 11 x 17)
5. Permanent signs must be installed, inspected and final inspection passed.
6. All required letters are to be signed and sealed. IF the letter is not from a Florida Licensed Design Professional, the letter must be signed and notarized.
7. The owner or tenant of any buildings, offices, apartments, stores, etc. must apply for relevant occupational license.
8. Submit signed copies of the energy calculations and the EPL Performance Card.
9. If site is in a flood zone, provide a signed and sealed copy of the elevation certificate.

Your attention and cooperation in assuring that all requirements are completed prior to requesting the Certificate of Occupancy will expedite the issuance of the certificate.

I HAVE READ AND UNDERSTAND THE TERMS ABOVE AND WILL COMPLY WITH THE REQUIREMENTS.

Owner or Authorized Agent

Print Name